

JOB DESCRIPTION

Section One – Job Details

Job Title:	Clinic Tutor
Department:	Clinic
Reports to:	Clinical Education Co-ordinator

Section Two – Job Purpose

Provide effective clinic-based learning opportunities and experiences for student osteopathic practitioners to help them to acquire, develop, consolidate and refine classroom knowledge and clinical experiences in accordance with GOsC requirements.

Section Three – Main Responsibilities

- To encourage, adhere to and promote the use of a range of approaches that reflects the breadth of the curriculum for the osteopathic care, management of patients and the relevant professional standards.
- Encourage and promote reflective practice as an integral part of practice life.
- Keep up-to-date with developments in the curriculum by regularly accessing the E-syllabus.
- Ensure that students record their clinical findings, actions and other data in a coherent, comprehensive and accessible means using the relevant and acceptable notations.
- Support students in enhancing and developing their clinical reasoning and patient management skills using a range of techniques complementary to individual learning styles.
- Supervise and guide students in the preparation of letters, where required, to health care practitioners including medical doctors and complementary health practitioners.
- Act as a role model to students promoting ethical, reflective, efficient and effective osteopathic practice and ensure that an atmosphere is maintained in the clinic that is conducive to learning at all times.
- Monitor and supervise each patient encounter to ensure maximum benefit and safety to all patients and students under your supervision.
- Actively participate in all aspects of the student clinical assessment programme as required.
- Prepare students for exams and assessments by challenging and supporting them and offering timely feedback.
- Participate and prepare in tutorials to support the osteopathic syllabus and students learning.

- Fulfil administrative responsibilities and be familiar with all (including student) ESO policies and procedures and Observe health and safety requirements
- Comply with all safeguarding and Prevent duties.
 - To abide by the conditions of confidentiality concerning the disclosure of patient, staff and student data and details.
 - Participate in peer review, appraisal and relevant training and development activities.
 - Engage in the ESO's Personal Tutoring Programme.
 - Participate in relevant meetings including faculty meetings. If not able to attend a meeting in person, tutors should make an effort to send their opinions via a third party or in writing.
 - Be prepared to cover for colleagues (when reasonable to do so) in cases of unplanned absence and offer temporary supervision to students.
 - Undertake anything else that may reasonably be required to assist in the running of the business, consistent with the role of a Clinic Tutor during your normal sessions.
 - Be available to do telehealth consultations if the need is identified, and involve the students in the process if appropriate.

Section Four – Dimensions

- Osteopathic faculty must be fully registered with the GOsC.

Section Five – Experience & Qualifications Required

- Have three years' relevant clinical experience
- Have a teaching qualification or relevant post-graduate qualification or be willing to work towards this

An enhanced DBS disclosure is a requirement of this role

Signature of role holder

Date:

Name of role holder

Signature of line manager

Date:

Name of line manager

Date for review (2 years' time – or sooner if the need arises)