

Tuition Fee Policy 2023/2024 for Withdrawn and Interrupted Students (Undergraduate & Postgraduate Taught)

Document /Policy Type	Tuition Fee Policy	Document Owner	Finance
Location	Academic Governance and Management	Approved by	Finance
Version	V3	Last updated	September 2023
Publication date	September 2023	Review Date	September 2024
Related Document/Policy	SDP-V2-BCNO-2023	External Reference Points	CMA ,OIA, UoP
Policy Reference	TFP-V3-BCNO-2023		

Please note that as a student of the University of Plymouth or Buckinghamshire New University and studying with the BCNO Group, your studies are subject to the policies and regulations of the University. In some cases, the policies have been amended to make them specifically relevant to the BCNO Group and the requirements of the General Osteopathic Council. If you require further guidance, please contact the BCNO Quality Manager. At quality@bcnogroup.ac.uk

1.0 Introduction

BCNO will operate the following fee refund and charging policy for full time and part-time undergraduate students who withdraw or interrupt their studies.

Students must complete and submit the official withdraw/interruption of study form to Registry. If you stop attending without completing or submitting the form to Registry, you will still be deemed as an enrolled student and will therefore be liable for tuition fees.

2.0 Undergraduate Programmes

(Start week commencing 18 September 2023)

Date	Fees payable
Up to 02 October 2023	No fees payable
From 03 October 2023 to 02 January 2024	25% of the annual fee
From 03 January 2024 to 22 April 2024	50% of the annual fee
From 23 April 2024	100% of the annual fee

The above dates allow a 14-day cooling-off period where you have the right to change your mind.

3.0 Postgraduate Courses (except for the conversion course)

Date	Fees payable
Up to 14 calendar days from module start date	No fees payable
From Day 15 of the module start date	100% of the module cost